

**ASIAN HOSPITAL, INC.
VIRTUAL ANNUAL STOCKHOLDERS' MEETING**

RECORD DATE: 12 APRIL 2024

**REQUIREMENTS AND PROCEDURES FOR REGISTRATION
AND ELECTRONIC VOTING IN ABSENTIA**

Please be advised that the Annual Meeting of the stockholders of **ASIAN HOSPITAL, INC.** will be held on Tuesday, April 30, 2024 at 1:00 P.M.

In order to ensure the safety and welfare of our stockholders in light of the COVID-19 situation, the Company will dispense with the physical attendance of stockholders at the meeting and will allow attendance only by remote communication and by voting in absentia, or voting through the Chairman of the meeting as proxy.

Registration Period

Registration to vote in absentia or via an absentee ballot may be made through the Company's Electronic Voting in Absentia System at:

https://us06web.zoom.us/webinar/register/WN_wlw5_h1wTyuXu4nP_biH4w
(the "Website")

from 5:00 P.M. of April 12, 2024 until 5:00 P.M. of April 24, 2024 (the "Registration Period"). Beyond this time and date, a Stockholder may no longer be allowed to participate in the Annual Meeting of the stockholders.

Alternatively, a Stockholder or his or her representative may obtain a copy of the registration form from the Company's Corporate Affairs Department located at 6F Asian Hospital Tower 2, from April 12, 2024 until April 24, 2024, from 8:00 A.M. until 5:00 P.M.

Registration Requirements

For Individual Stockholders

1. Completion of pre-registration form which will require the following information:

- a. Full name of the stockholder;
- b. Valid and current email address;
- c. Valid and current contact number, including the area code (landline or mobile number);
- d. Present address; and
- e. Stock Certificate number or Stockholder number.

2. Submission of signed registration form (to the extent that not all information has been provided or there are lacking requirements) and proxy form (if applicable) personally or by email to the Company's Stock Transfer Agent within the Registration Period, Monday to Friday from 9:00 a.m. to 5:00 p.m. at:

PROFESSIONAL STOCK TRANSFER INC.
10th Floor Telecom Plaza, 316 Gil Puyat Avenue, Makati City
Telephone Number: (632) 8687-4053

Look for: Ms. Hilda Amion or Ms. Edelyn Jimeno
(Email Address: hilda.amion@professionalstocktransfer.com or
edelyn.jimeno@professionalstocktransfer.com)

For Corporate Stockholders

1. Completion of online pre-registration form which will require the following information:

- a. Complete name of the stockholder;
- b. Full name of the stockholder's Authorized Representative;
- c. Valid and current email address of the stockholder's Authorized Representative;
- d. Valid and current contact number, including the area code (landline or mobile number) of the stockholder's Authorized Representative;
- e. Present address of the corporate Stockholder. and
- f. Stock Certificate number or Stockholder number.

2. Submission of signed registration form (to the extent that not all information has been provided or there are lacking requirements), proxy form (if applicable), and the Secretary's Certificate or equivalent document (in case of a non-resident stockholder) attesting to the authority of the Authorized Representative to vote for and on behalf of the corporate Stockholder personally or by email to the Company's Stock Transfer Agent within the Registration Period, Monday to Friday, from 9:00 a.m. to 5:00 p.m. at:

PROFESSIONAL STOCK TRANSFER INC.
10th Floor Telecom Plaza, 316 Gil Puyat Avenue, Makati City
Telephone Number: (632) 8687-4053
Look for: Ms. Hilda Amion or Ms. Edelyn Jimeno
(Email Address: hilda.amion@professionalstocktransfer.com or
edelyn.jimeno@professionalstocktransfer.com)

Registration Procedure

A. Online

1. Log in into the Electronic Voting in Absentia System at:

https://us06web.zoom.us/webinar/register/WN_wlw5_h1wTyuXu4nP_biH4w

Please ensure that you have prepared the necessary information and requirements.

2. Enter the information required in the respective fields. When all information has been entered, please click the "Register" button.

3. You will receive an email from ahiagminfo@asianhospital.com confirming receipt of your pre-registration and providing the instructions on how to submit the Registration Requirements above-mentioned to the Stock and Transfer Agent.

4. The Stock and Transfer Agent will verify the information and the documents submitted. If the information and/or documents is incomplete, the Stockholder will receive an email from ahiagminfo@asianhospital.com requiring the submission of additional information and/or further documents.

5. Upon verification and clearance by the Stock and Transfer Agent, the stockholder will receive a second email from ahiagminfo@asianhospital.com containing the unique access code to the virtual annual stockholders meeting.

B. Onsite

1. Obtain a copy of the registration form at:

Corporate Affairs Department
6th Floor, Tower 2, Asian Hospital and Medical Center
(02) 8-771-9000 locals 5982, 8017, and 8094
2205 Civic Drive, Filinvest City, Alabang
Muntinlupa City, 1780 Philippines

2. Fill in the registration form with the information required in the respective fields.

3. Submit a scanned copy of the completed registration form to ahiagminfo@asianhospital.com or submit the completed registration form to the Corporate Affairs Department.

4. You will receive an email from ahiagminfo@asianhospital.com confirming receipt of your pre-registration and providing the instructions on how to submit the Registration Requirements above-mentioned to the Stock and Transfer Agent.

5. The Stock and Transfer Agent will verify the information and the documents submitted. If the information and/or documents is incomplete, the Stockholder will receive an email from ahiagminfo@asianhospital.com requiring the submission of additional information and/or further documents.

6. Upon verification and clearance by the Stock and Transfer Agent, the stockholder will receive a second email from ahiagminfo@asianhospital.com containing the unique access code to the virtual annual stockholders meeting.

Reminders:

- A Stockholder's online registration cannot be completed if any of the mandatory requirements is not submitted.
- Only Stockholders who submitted the complete requirements thru the Website, ahiagminfo@asianhospital.com, or the Corporate Affairs Department by April 24, 2024, 5:00 P.M. are entitled to participate in the 2024 Annual Meeting of stockholders.
- Please take note of your unique access link and keep it in a safe place.
- In case of any issues relating to your registration in the Website, or in case you lose your unique access link, please send an email to ahiagminfo@asianhospital.com.

Verification of Stockholder Registrations

The Company or its Stock Transfer Agent shall verify the information and details submitted through the Electronic Voting in Absentia System, through ahiagminfo@asianhospital.com, or through the Corporate Affairs Department starting on April 13, 2024 at 8:00 A.M.

After verification of complete submission of the required information and documents, the Stockholder shall receive an e-mail through the stockholder's registered e-mail address confirming registration. Such e-mail confirmation shall also contain a unique access code per stockholder.

Please call or contact the Company's Stock Transfer Agent or ahiagminfo@asianhospital.com in case you have not received any notification by April 24, 2024.

Conduct of the Annual Meeting

The Annual Meeting of the stockholders shall be broadcasted online. The procedure for online voting shall be emailed to the Stockholders who successfully registered before the expiration of the Registration Period.

Data Privacy

Each individual Stockholder's (or that of the corporate Stockholder's Authorized representative) data will be collected, stored, processed and used exclusively for the purposes of the Annual Meeting of the stockholders. Personal information will be processed in accordance with the Philippine Data Privacy Act of 2012 and applicable regulations. The detailed data privacy policy of the Company may be accessed in the Website.